

## I.F. Cox School Council Meeting Minutes

March 24, 2022

Attendees: Linda Asham, Pam Curson, Sara Cocks, Carly Aldred, Robyn Orthner, Tammy Paulson, Ann Smith, Dara McKim, Tracy Frank, Joanne Burns

1. Call to order at 6:02pm
2. Agenda adopted. Motioned Sara and 2nd Robyn
3. Adopted minutes from February 17, 2022 meeting. Motioned Robyn and 2nd Sara.
4. Reports:

a. Treasurer Report - Robyn Orthner

|                  |             |
|------------------|-------------|
| Chequing Account | \$3,349.14  |
| Savings Account  | \$3,353.63  |
| GIC's            | \$80,138.49 |
| Casino Account   | \$1945.22   |

- Remaining casino funds have been spent on sporting equipment, bringing both the chequing account and savings account under the Casino member # to a balance of \$0.01.
  - The cheque for MathSeed payable to Prairie Rose SD has not cleared the account yet. Working with Stacy to determine its whereabouts
  - In May another GIC will be mature and we will need to determine renewal instructions.
- b. I.F. Cox Childcare Programs Report - Tammy Paulson and Joanne Burns
- We have a waiting list of 3 children. We just have a space issue. If we want to take on more children we may need more space.
- c. Administration Report - Linda Asham
- Junior Kindergarten & Kindergarten are still accepting children
  - Thanks for staff appreciation
  - Fins program - \$5985.45 was raised by our students. We are currently down to 30 fish. Our release date is June 9th at Echo Dale. Looking into making a full day of it for the kids.
  - Literacy intervention - We see great growth in our kids. 46/65 lessons have been done
  - Volunteer appreciation tree. The school will sponsor a tree to thank all council members, past, present, and future.
  - Linda asked for a new paper cutter (Guillotine) as it's quite old and is not sharp as it needs to be and a new laminator is also needed as the current

laminator is turning on itself and is wasting rolls of lamination (it's a safety issue). **Motioned to buy a new laminator and Guillotine. Motion approved by Robyn Orthner and 2nd by Sara Cocks**

- d. Teacher Report -
  - No report this month
- e. Trustee Report - Pam Cursons
  - New calendar is out, email Mark Heinrichs to let him know how you feel about the calendar. [mark.heinricks@prrd8.ca](mailto:mark.heinricks@prrd8.ca)
- 5. Old Business
  - a. Casino
    - We can purchase digital resources with casino funds - our use of funds has been updated.
    - Paperwork for Casino Audit for period ending February 28, 2022 to be submitted to AGLC by May 15th, 2022. Robyn will fill it out. It's the long audit version/form.
    - For upcoming Casino on June 4 & 5, 2022 - All executives have been set as main volunteers. We can change executives out if they can't make it and add other volunteers in if need be.
  - b. Toonie Treat - Doing Great
  - c. Fins project - see admin report
  - d. School clothing spring/summer. Will run all of April
  - e. Easter Lunch - Council has asked the Town Council to donate money and or time to our schools for our (all Redcliff schools) easter lunch, we have also reached out to other groups in the community.
  - f. School Council Meetings - May 17th, 2022 tri-council @ I.F. Cox 6:30 pm
  - g. School Councils Engagement Grant - Prairie Rose School Division applied on our behalf. We just need to follow the restrictions on the grant. Currently undecided on what to do with the grant money will look into things we can do with it, possibly pool our money with the other school to support everyone
  - h. I.F. Cox Childcare Programs -
    - i. We have created a separate council of executives to handle the program and keep personal info private.

- ii. Program Insurance - currently no insurance. We will be looking into this matter and getting the appropriate insurance. This matter will be moved to the I.F. Cox Childcare Programs meeting.

## 6. New Business

- a. Correspondence - none at this time
- b. Staff appreciation - went well. We will be including anyone who is working in the school, including student teachers next time (next school year). We'll look at doing something small maybe once a month. Having a full one-week appreciation twice a year is challenging. Will also look to use our volunteers more.
- c. Council of School Council Meeting hosted by Prairie Rose SD - recap. High level review of the upcoming Alberta School Council Association Annual General Meeting, the registration process, the anticipated resolutions that will be voted on, as well as the process to assign proxy votes. Review of the \$500 grant funds for school councils and what the funds can be used for. A review of the school calendar for 2022-2023 and the request for additional feedback. A review of COVID protocols and what is remaining due to the provincial health orders that are still in place. Reviewed process for complains and issues - go through teacher, then principal and then division office, and do not contact trustees for resolution. Reviewed Prairie Rose Possibilities and the programs that have been created within the division, as well as the podcast PRSD is doing on a regular basis to promote the various programs.
- d. Equipment for accepting funds via VISA/MC/Debit, etc. - Received information from Servus Credit Union about an offer of free equipment to accept these types of payments. We determined that we have no need for this at this time as we use cash, cheque, and school cash online for all funds we receive.

Next meeting is on April 28th, 2022 @ 6pm in person  
Adjourned @ 8:30 pm

## **Isabel F. Cox Parent Advisory Association Meeting**

Call to order 8:31 pm

From General Account:

- Pay for insurance for child care program (if required)

Motion to approved Sara and 2nd by Robyn

Adjourned 8:34 pm